


**MONITORING PLAN – PRIMARY HEALTHCARE INITIATIVE PROJECT**

**(PHASE II – MANAGEMENT INTERVENTIONS AT THE RHAS TO IMPROVE THE DELIVERY OF HEALTHCARE SERVICES)**

<b>Monitoring Activity</b>	<b>Purpose</b>	<b>Frequency</b>	<b>Expected Action</b>	<b>Partners (if joint)</b>	<b>Cost (if any)</b>
<b>Track results progress</b>	To monitor the attainment of targets as specified in the Results and Resources Framework (RRF) and to identify and treat with issues that arise that hinder the attainment of these targets. Progress data against the results indicators in the RRF will be collected and analysed to assess the progress of the project in achieving the agreed outputs.	Depending on the frequency specified for each indicator.	Data measuring the attainment of targets will be collected and analysed by the Project Manager. The Project Manager will present this analysis to the Project Oversight Committee monthly/quarterly in the form of project progress reports. The Project Manager and the Project Oversight Committee will address any lagging progress.	MoH/ UNDP	
<b>Monitor and Manage Risk</b>	To identify specific risks that may threaten achievement of intended results. Identify and monitor risk management actions using a risk log. This includes monitoring measures and plans that are required as per UNDP's Standards.	Quarterly	Development of a risk log to monitor and manage risks. The risk log is actively maintained by the Project Manager to keep track of identified risks and actions to be taken to mitigate. The risk log is to be presented to the Project Oversight Committee	MoH/ UNDP	
<b>Learn</b>	To collect and document knowledge, good practices and lessons learned. These will be derived from the actual project, as well as actively sourced from other projects and partners. This knowledge will be used to improve project implementation of current as well as future projects.	At least quarterly	Relevant lessons learned will be captured by the Project Manager and documented in a Lessons Learned Log. The Lessons Learned Log will be updated quarterly and will be used to inform management decisions.	MoH/ UNDP	
<b>Annual Project</b>	To assess the quality of the project	Bi-annually	Areas of strength and	MoH/ UNDP	

  
**Senior Health Systems Adviser**  
**Ministry of Health**

<b>Quality Assurance</b>	against UNDP's quality standards to identify project strengths and weaknesses and to inform Project Oversight Committee's decision-making to improve the project.		weakness as identified by the UNDP Quality Assessment will be reviewed by Project Manager and used to inform the Project Oversight Committee who will take decisions to improve project performance.		
<b>Review and Make Course Corrections</b>	To review data and evidence from all monitoring actions to inform decision-making and course corrections if necessary.	At least twice per year	Performance data, risks, lessons and quality as derived from the project progress report, risk logs and quality assessment respectively will be discussed by the Project Oversight Committee and used to make course corrections if necessary.	MoH/ UNDP/ Project Oversight Committee	
<b>Final Project Report</b>	To prepare a final project report that examines the extent to which the project has accomplished its objectives	At the end of the project (final report)	A final project report will be presented to the Project Oversight Committee and key stakeholders. Report will consist of project progress data and show the results achieved against pre-defined targets at the output level; the annual project quality rating summary; a complete risk log with mitigating measures taken, and any evaluation or review reports prepared over the duration of the project.	MoH/ UNDP/ Project Oversight Committee	
<b>Project Review (Project Oversight Committee)</b>	To assess the performance of the project and review the Multi-Year Work Plan to ensure realistic budgeting over the life of the project. In the project's final year, the Project Oversight Committee shall hold an	Regular meetings monthly during first three months of project and then quarterly;	Any quality concerns or slower than expected progress should be discussed by the Project Oversight Committee to identify underlying	MoH/ UNDP/ Project Oversight Committee	

	end-of project review to capture lessons learned and discuss opportunities for scaling up.	Final meeting at the end of the project	cause(s). Management actions to address the identified issues will be determined and agreed.		
--	--	---	--	--	--

**EVALUATION PLAN – PRIMARY HEALTHCARE INITIATIVE PROJECT**

**(PHASE II – MANAGEMENT INTERVENTIONS AT THE RHAS TO IMPROVE THE DELIVERY OF HEALTHCARE SERVICES)**

<b>Evaluation Title</b>	<b>Partners (if joint)</b>	<b>Related Strategic Plan Output</b>	<b>MSDF Outcome</b>	<b>Planned Completion Date</b>	<b>Key Evaluation Stakeholders</b>	<b>Cost and Source of Funding</b>
Mid-term evaluation	MoH/ UNDP	Capacities at national and sub-national levels strengthened to promote inclusive local economic development	Capacities of public policy and rule of law institutions and civil society organizations strengthened			
Final Evaluation (at completion of the project)	MoH/ UNDP	Capacities at national and sub-national levels strengthened to promote inclusive local economic development	Capacities of public policy and rule of law institutions and civil society organizations strengthened	Q2 (TBC) 2020	MoH/ UNDP	\$50,000 MoH
Project Audit	MoH/ UNDP	Capacities at national and sub-national levels strengthened to promote inclusive local economic development	Capacities of public policy and rule of law institutions and civil society organizations strengthened	Q2 (TBC) 2020	MoH/ UNDP	\$10,000 MoH